



# WALNUT HILL

SCHOOL FOR THE ARTS

## MAKING A GIFT OF SECURITIES (STOCK) TO WALNUT HILL

Thank you for supporting Walnut Hill. Donating stock or other securities takes just three easy steps. Please keep in mind that gifts of stock or mutual funds must be received by our broker by December 31 in order to count as a tax deduction for the current year.

If you have any questions or need additional information, please contact Marie Longo, Chief Advancement Officer at 508.650.5019.

### STEP 1: DIRECT YOUR GIFT TO OUR BROKER.

Your bank or broker may send the stock electronically to Merrill Lynch for the account of Walnut Hill using DTC# 8862.

Walnut Hill's account number at Merrill Lynch is 818-04B02. Our broker at Merrill Lynch is Jennifer Breitting. Her direct number is 617.946.4239 or 800.967.6723.

### STEP 2: COMPLETE THE FOLLOWING INFORMATION.

Your Name: \_\_\_\_\_  
(first) (middle) (last)

Address: \_\_\_\_\_  
(street) (apt/unit#)

\_\_\_\_\_  
(city) (state) (zip)

Phone: ( ) \_\_\_\_\_ This is a (circle one): Home Work Cell

Phone: ( ) \_\_\_\_\_ This is a (circle one): Home Work Cell

Number of stock or mutual funds: \_\_\_\_\_

Number of shares: \_\_\_\_\_ Date of gift: \_\_\_\_/\_\_\_\_/\_\_\_\_

### STEP 3: TO ENSURE THAT YOU ARE PROPERLY CREDITED AND ACKNOWLEDGED FOR YOUR GIFT, PLEASE SEND A COPY OF THIS FORM TO WALNUT HILL.

Fax: 508.653.9593

Mail: 12 Highland Street, Natick, MA 01760

It is important that we hear from you as to when the stock will arrive in our account, so that we may accurately acknowledge your generosity!